

Notice of Employment

The Bandera County Juvenile Probation Office is accepting applications for **Full-Time Juvenile Probation Officer**. Applicants must have knowledge of the Texas Family Code, with emphasis on the Juvenile Justice Code, and understand the Juvenile Court system, prefer applicant with courtroom experience (testifying etc.) but not required, communication skills, both verbal and written, with proper use of English grammar, general office equipment skills and computer knowledge, set and carry out policy and procedures; handle conflicts, must be able to pass all background checks. Must be professional, be able to work well with the public and co-workers, and be able to work flexible hours. Work hours include holidays, weekends and on-call. Please review job description for more information.

Must be at a physical fitness level to perform essential job functions such as hiking, mountain biking, canoeing, and swimming with a 500-meter swim (Certified Lifeguard and First Aid (renew every three years)), be able to lift up to 50LBS, and have a valid Texas Driver's License.

CERTIFICATES AND LICENSES REQUIRED:

- * Bachelor's Degree;
- * Eighteen hours post-graduate study in related field, or one-year work experience (1500 hours) with at risk juveniles;
- * Sixty (60) hours of certified professional training every two years;
- * Certified Juvenile Probation Officer by State of Texas (renew every two years);
- * Certified Lifeguard and First Aid (renew every three years);
- * Certified Cardio Pulmonary Resuscitation (CPR) and Automatic External Defibrillator (AED), (renew annually);
- * Valid Texas Driver's License with insurable driving record.

Applications and a copy of the job description may be obtained at the County Auditor/HR office located at 1207 Pecan St., Bandera, Monday-Friday, 8:00AM-5:00PM. Also available on line at www.banderacounty.org, HR tab. Applications will be accepted for 7 days from posting date then until position is filled. Completed applications may be turned into Juvenile Probation Department at 198 Doe Creek Rd, Bandera TX, or email to juvenileprobation@banderacounty.org

Bandera County is an Equal Opportunity Employer.

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