

# Gwenda Tschirhart, P.C.C.



FROM THE OFFICE OF THE

TAX ASSESSOR-COLLECTOR

**For the following described vehicle (for individual transactions only):**

Year: \_\_\_\_\_ Make: \_\_\_\_\_ License Plate #: \_\_\_\_\_  
VIN #: \_\_\_\_\_

**Customer or Company Appointing Motor Vehicle Title/ Renewal Service:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

*I, \_\_\_\_\_, do hereby authorize the following representative: \_\_\_\_\_ to complete the transaction listed below.*

**Please initial one or more:**

- Purchase Registration (*Please circle yes or no for the following questions*)
  - Has the vehicle/trailer been operated while expired? **Yes or No**
  - Has a Ticket or Citation been issued for expired registration? **Yes or No**
- Replacement Plates (if needed)
- Duplicate Receipt
- Change Address to: \_\_\_\_\_
- All of the above
- Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Owner (*must be original signature*)

\_\_\_\_\_  
Date

**Copy of owner's valid state-issued Driver's License or Federal Identification (example: US Passport, US Nationalization Card), insurance card and VIR (Vehicle Inspection Report) must be attached. If registered owner and/or seller of the vehicle is a company and/or automobile dealer name please attach business card or letterhead as well.**

**Disclosure: This form is used for the sole purpose to complete the above described transaction *only once* and may not be used in lieu of prescribed form VTR-271 (Power of Attorney to Transfer Motor Vehicle). Falsifying information on any required statement or government document is a criminal offense and is punishable by fine and/or imprisonment.**