

FEE SCHEDULE
Effective Date January 1, 2016
Bandera County Clerk
Candy Wheeler
P.O. Box 823
Bandera, TX 78003
(830) 796-3332

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| Property records can be searched online by going to www.texaslandrecords.com or using www.banderacounty.org click on County Clerk's Office -links | | |
| Real Property Recording | | |
| Recording Fee | Local Government Code § 118.011 | \$5.00 |
| Records Management | Local Government Code § 118.011(b)(2) | \$10.00 |
| Records Archive | Local Government Code § 118.011(f) | \$10.00 |
| Courthouse Security | Local Government Code § 29.008(d) | \$1.00 |
| TOTAL | | \$26.00 |
| Each additional page or part on which there are visible marks of any kind | Local Government Code § 118.011(a)(1) | \$4.00 |
| Each additional name to be indexed in excess of five (5) | Local Government Code § 118.011(a)(2) | \$.25 |
| TIPS TO FILING DOCUMENTS IN THE OFFICIAL PUBLIC RECORDS: | | |
| Texas Property Code 11.003, effective January 1, 1982: Requires that each grantee's mailing address be in or attached to any document conveying real property executed after December 31, 1981. <i>If address of each grantee is not included, the payment of a penalty filing fee equal to the greater of (1) twice the statutory filing fee for the filing such document with the County Clerk or (2) \$25.00 will be required. This fee is in addition to regular filing fees.</i> LGC 191.007(e)(h): Provides double the filing fee for that page if there is not a clearly identifying heading, similar to the headings on most printed forms, must be placed at the top of the first page to identify the type or kind of legal paper. LGC 191.007(e)(h): Provides double the filing fee for the page if names are not legibly typed or printed immediately under each signature. LGC 191.007 (3): Printed in type no smaller than 8 point type. Property Code 12.001(b) & 12.011: Must have live signature and proper acknowledgement. Original documents shall be returned to person who filed it LGC 193.012 | | |
| Federal Tax Lien/Release of Lien | | |
| Recording Fee | Property Code § 14.005 | \$10.00 |
| Record Management | Local Government Code § 118.011(b)(2) | \$10.00 |
| Record Archive | Local Government Code § 118.011(f) | \$10.00 |
| Courthouse Security | Local Government Code § 291.008(d) | \$1.00 |
| TOTAL | | \$31.00 |
| PLAT COPIES | | |
| Uncertified Copies (plain copies) | (one page) | \$5.00 |
| UCC/FINANCING STATEMENT RECORDS: As of July 1, 2001 UCC Records relating to consumer goods are no longer filed in the County Clerk's Office. Per revised Article 9 for the State of Texas, these are filed with the State. UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixtures and regular filing fees apply. | | |
| ASSUMED NAME CERTIFICATE | | |
| Applications available on the county website: banderacounty.org | | |
| Recording Fee (includes indexing of 2 names) indexing of Business & 1 Owner Name) | TX Business & Commerce Code § 71.155(a)(1)(2) | \$5.00 |
| Record Management | Local Government Code § 118.011(b)(2) | \$10.00 |
| Record Archive | Local Government Code § 118.011(f) | \$10.00 |
| Courthouse Security | Local Government Code § 118.011(d) | \$1.00 |
| TOTAL | | \$26.00 |
| Assumed Name Searches | | \$5.00 |
| Assumed Name Copies | | |
| Certified Copies | | \$6.00 |

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| Uncertified Copies (plain copy) | | \$2.00 |
| POSTING PUBLIC NOTICES: Including Trustee/Foreclosure Sales | | |
| Recording Fee | TX Property Code § 51.002(f) | \$2.00 |
| Courthouse Security Fee | Local Government Code § 291.008(d) | \$1.00 |
| TOTAL | | \$3.00 |
| CATTLE BRAND APPLICATION/RELEASE OF OWNERSHIP | | |
| Applications available on the county website: www.banderacounty.org | | |
| Recording Fee (one brand/one location) | Local Government Code §118.020(a)(9) TX Agri. Code §144.110 | \$5.00 |
| Record Management | Local Government Code § 118.011(b)(2) | \$10.00 |
| Record Archive | Local Government Code § 118.011(f) | \$10.00 |
| Courthouse Security | Local Government Code § 291.008(d) | \$1.00 |
| TOTAL | | \$26.00 |
| MILITARY DISCHARGE (DD214) | | |
| FILING | Local Government Code §192.002(b) | No Charge |
| CERTIFIED COPY | Texas Government Code §603.003(a) | No Charge |
| ELECTION ID CERTIFICATE | LGC 118.015, HSC 191.0045 | No Charge |
| BIRTH CERTIFICATES <i>If Born outside Bandera County-available on short form only</i> | | |
| Search/Certificate/County Clerk Fee | Local Government Code 118.015(a), TAC § 181.22, HSC 191.0045 | \$20.20 |
| Vital Statistics Fee | HSC §191.0045 | \$1.80 |
| Vital Statistics Preservation Fee | HSC §191.0045 | \$1.00 |
| Walk-in price only | TOTAL | \$23.00 |
| DEATH CERTIFICATES <i>If Deceased in Bandera County Only</i> | | |
| Search/Certificate/County Clerk Fee | Local Government Code 118.015(a), TAC § 181.22(b)(s), HSC 191.0045 | \$20.00 |
| Vital Statistics Preservation Fee | HSC §191.0045 | \$1.00 |
| Walk-in price only | TOTAL | \$21.00 |
| Each Additional Copy | Ordered at the same time | |
| County Clerk Fee | HSC §191.0045 | \$3.00 |
| Vital Statistics Preservation Fee | HSC §191.0045 | \$1.00 |
| Walk-in price only | TOTAL | \$4.00 |
| INFORMAL MARRIAGE LICENSE | | |
| License Fee | Local Government Code §118.011(a)(8) | \$25.00 |
| Records Management | Local Government Code §118.011(b)(2) | \$10.00 |
| Courthouse Security Fee | Local Government Code §291.008(d) | \$1.00 |
| Vital Statistics Preservation Fee | HSC §191.0045 | \$1.00 |
| TOTAL | | \$37.00 |
| MARRIAGE LICENSE without Texas Premarital Education Certificate | | |
| License Fee | Local Government Code §118.011(a)(7) | \$60.00 |
| Records Management | Local Government Code §118.011(b)(2) | \$10.00 |
| Courthouse Security Fee | Local Government Code §291.008(d) | \$1.00 |
| Vital Statistics Preservation Fee | HSC §191.0045 | \$1.00 |
| TOTAL | | \$72.00 |
| MARRIAGE LICENSE with Texas Premarital Education Certificate | | |
| License Fee | Local Government Code §118.011(a)(7) | Fee waived |
| Records Management | Local Government Code §118.011(b)(2) | \$10.00 |
| Courthouse Security Fee | Local Government Code §291.008(d) | \$1.00 |
| Vital Statistics Preservation Fee | HSC §191.0045 | \$1.00 |
| 72 hour waiting period is waived | TOTAL | \$12.00 |
| CERTIFIED COPY of MARRIAGE LICENSE: Bandera County Records Only | | |

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| Clerk's Certification Fee | Local Government Code §118.01(a)(3) | \$5.00 |
| Vital Statistics Preservation Fee | HSC § 191.0045 | \$1.00 |
| TOTAL | | \$6.00 |
| Original filing of Probate of Letters Testamentary, Independent/Dependent Administration, Will Annexed | | |
| Probate Original Action Fee | Local Government Code §118.052(2)(A)(i) | \$40.00 |
| Records Management | Local Government Code §118.052(3)(G) | \$5.00 |
| Record Preservation Fee | Texas Government Code §51.708 | \$10.00 |
| Courthouse Security Fee | Local Government Code §291.008(d) | \$5.00 |
| Law Library | Local Government Code §323.023(a) | \$35.00 |
| Judicial Fee (JJF) | Texas Government Code §51.703(a) | \$40.00 |
| Basic Civil Legal Services for Indigents | Local Government Code §133.153(a)(1) | \$10.00 |
| Court Reporter Fee | Texas Government Code §51.601(a) | \$15.00 |
| Sheriff's Fee | Local Government Code §181.131 | \$60.00 |
| Judicial Education Fund (JCPT) | Local Government Code §118.064(a),(b)(l) | \$5.00 |
| Judicial Support | Local Government Code §133.154(a) | \$42.00 |
| Appellate Judicial System Fee | Texas Government Code §22.2061 | \$5.00 |
| Guardianship Fee | Local Government Code §118.052(2)(E) | \$20.00 |
| Alternative Dispute Resolution Fee (ADR) | Civil Practice & Remedies Code §152.004(a) | \$15.00 |
| County Judge | Local Government Code §118.101 | \$8.00 |
| Electronic Filing Fee | Texas Government Code §51.851(b) | \$30.00 |
| TOTAL | | \$345.00 |
| Applications must have all parties last three digits of SS# & TDL (Civil Practice & Remedies code Chapter 30 | | |
| Muniment of Title | | |
| Probate Original Action Fee | Local Government Code §118.052(2)(A)(i) | \$40.00 |
| Records Management | Local Government Code §118.052(3)(G) | \$5.00 |
| Record Preservation Fee | Texas Government Code §51.708 | \$10.00 |
| Courthouse Security Fee | Local Government Code §291.008(d) | \$5.00 |
| Law Library | Local Government Code §323.023(a) | \$35.00 |
| Judicial Fee (JJF) | Texas Government Code §51.703(a) | \$40.00 |
| Basic Civil Legal Services for Indigents | Local Government Code §133.153(a)(1) | \$10.00 |
| Court Reporter Fee | Texas Government Code §51.601(a) | \$15.00 |
| Sheriff's Fee | Local Government Code §181.131 | \$60.00 |
| Judicial Education Fund (JCPT) | Local Government Code §118.064(a),(b)(l) | \$5.00 |
| Judicial Support | Local Government Code §133.154(a) | \$42.00 |
| Appellate Judicial System Fee | Texas Government Code §22.2061 | \$5.00 |
| Guardianship Fee | Local Government Code §118.052(2)(E) | \$20.00 |
| Alternative Dispute Resolution Fee (ADR) | Civil Practice & Remedies Code §152.004(a) | \$15.00 |
| County Judge | Local Government Code §118.101 | \$4.00 |
| Electronic Filing Fee | Texas Government Code §51.851(b) | \$30.00 |
| TOTAL | | \$341.00 |
| Applications must have all parties last three digits of SS# & TDL (Civil Practice & Remedies code Chapter 30 | | |
| Determination of Heirship & Guardianship | | |
| Probate Original Action Fee | Local Government Code §118.052(2)(A)(i) | \$40.00 |
| Records Management | Local Government Code §118.052(3)(G) | \$5.00 |

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| Record Preservation Fee | Texas Government Code §51.708 | \$10.00 |
| Courthouse Security Fee | Local Government Code §291.008(d) | \$5.00 |
| Law Library | Local Government Code §323.023(a) | \$35.00 |
| Judicial Fee | Texas Government Code §51.703(a) | \$40.00 |
| Basic Civil Legal Services for Indigents | Local Government Code §133.153(a)(1) | \$10.00 |
| Court Reporter Fee | Texas Government Code §51.601(a) | \$15.00 |
| Sheriff's Fee (Posting) | Local Government Code §181.131 | \$60.00 |
| Judicial Education Fund (JCPT) | Local Government Code §118.064(a),(b)(l) | \$5.00 |
| Judicial Support | Local Government Code §133.154(a) | \$42.00 |
| Appellate Judicial System Fee | Texas Government Code §22.2061 | \$5.00 |
| Guardianship Fee | Local Government Code §118.052(2)(E) | \$20.00 |
| Alternative Dispute Resolution Fee (ADR) | Civil Practice & Remedies Code §152.004(a) | \$15.00 |
| County Judge | Local Government Code §118.101 | \$8.00 |
| Electronic Filing Fee | Texas Government Code §51.851(b) | \$30.00 |
| **Citation by Publication for Heirship | Texas Probate Code §50 (b) | Newspaper will bill client |
| Heirship -Citation by Publication | Texas Probate Code §50(b) | \$60.00 |
| Sheriff's fee (required) | Local Government Code §118.052(3)(A) | \$4.00 |
| Guardianship citation with personal service in Bandera County | | |
| Clerk's fee to issue citation | | |
| TOTAL | | **\$409.00 |
| <p>Applications must have all parties last three digits of SS# & TDL (Civil Practice & Remedies code Chapter 30</p> <p>Motion and Order for Attorney Ad-Litem required for Heirship & Guardianship proceedings.</p> | | |
| Temporary Guardianship (NO Posting) | Regular filing Fees for Probate minus Posting | \$275.00 |
| Citation by personal service in Bandera County, or certified mail, return receipt request (per citation) (Out of county citations please call for quote) | | \$64.00 |
| Letters of Testamentary, Administration or Guardianship (each) | | \$2.00 |
| Wills for Safekeeping | | |
| Filing Fee | Local Government Code §118.052(3)(E) | \$5.00 |
| Record Management | Local Government Code §118.011(b)(2) | \$5.00 |
| Courthouse Security | Local Government Code §291.008(d) | \$1.00 |
| TOTAL | | \$11.00 |
| Open Safety Deposit Box / Emergency burial application | | |
| Clerk Fee | Local Government Code §118.052(A)(i) | \$40.00 |
| Records Management | Local Government Code §118.052(3)(G) | \$5.00 |
| Record Preservation Fee | Texas Government Code §51.708 | \$10.00 |
| Judicial Fee (JJF) | Texas Government Code §51.703(a) | \$40.00 |
| Appellate Judicial System Fee | Texas Government Code §22.2061 | \$5.00 |
| Basic Civil Legal Services for Indigents | Local Government Code §133.153(a)(1) | \$10.00 |
| Judicial Education Fund (JCPT) | Local Government Code §118.064(a),(b)(l) | \$5.00 |
| Courthouse Security Fee | Local Government Code §291.008(d) | \$5.00 |
| Court Reporter Fee | Texas Government Code §51.601(a) | \$15.00 |
| E-Filing Fee | Texas Government Code §51.851(b) | \$30.00 |
| TOTAL | | \$165.00 |
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| Adverse Probate Action | | |
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| Adverse Probate Action | Local Government Code §118.052(2)(C) | \$40.00 |
| Records Management | Local Government Code §118.052(3)(G) | \$5.00 |
| Court Record Preservation Fee | Texas Government Code §51.708 | \$10.00 |
| Guardianship Fee | Local Government Code §118.052(2)(E) | \$20.00 |
| State Electronic Fee Fund | Texas Government Code §51.851(b) | \$30.00 |
| | TOTAL | \$105.00 |
| Annual/Final Report of Guardianship of a Person (final report must be posted + \$64.00 fee) | | |
| Filing Annual or Final Report | Local Government Code §118.052(2)(B)(vi) | \$10.00 |
| Judge's Fee | Local Government Code §118.101(11) | \$2.00 |
| | TOTAL | \$12.00 |
| Miscellaneous Filings (after Order Approving Inventory and Appraisement or after 120 th day after initial filing of the action, whichever occurs first, IF MORE THAN 25 PAGES) | | |
| Filing Fee | Local Government Code §118.052(2)(B)(vii) | \$25.00 |
| Judge's Fee | Local Government Code §118.101(11) | \$2.00 |
| | TOTAL | \$27.00 |
| Claim | | |
| Filing Fee | Local Government Code §118.058) | \$10.00 |
| | TOTAL | \$10.00 |
| Foreign Wills | | |
| Probate Fee Original Action | Local Government Code §118.052(2)(D) | \$40.00 |
| Records Management | Local Government Code §118.0645 | \$5.00 |
| Alternative Dispute Resolution Fee (ADR) | Civil Practice & Remedies Code §152.004(a) | \$15.00 |
| Court Record Preservation Fee | Texas Government Code §51.708 | \$10.00 |
| Courthouse security Fee | Local Government Code §291.008(d) | \$5.00 |
| Law Library | Local Government Code §323.023(a) | \$35.00 |
| Judicial Fee | Texas Government Code §51.703(a) | \$40.00 |
| Basic Civil Legal Services for Indigents | Local Government Code §133.153(a)(1) | \$10.00 |
| Judicial Education Fund | Local Government Code §118.064(a), (b)(1) | \$5.00 |
| Support of Judiciary | Local Government Code §133.154(a) | \$42.00 |
| Appellate Judicial System Fee | Texas Government Code §22.2061 | \$5.00 |
| Supplemental Court Initiated Guardianship | Local Government Code §118.052(2)(E) | \$20.00 |
| State Electronic Fee Fund | Texas Government Code §51.851(b) | \$30.00 |
| | TOTAL | \$262.00 |
| Small Estate Affidavit | | |
| Probate Fee Original Action | Local Government Code §118.052(2)(A)(iii) | \$40.00 |
| Records Management | Local Government Code §118.0645 | \$5.00 |
| Court Record Preservation Fee | Texas Government Code §51.708 | \$10.00 |
| Courthouse Security Fee | Local Government Code §291.008(d) | \$5.00 |
| Law Library | Local Government Code §323.023(a) | \$35.00 |
| Judicial Fee | Texas Government Code §51.703(a) | \$40.00 |
| Basic Civil Legal Services for Indigents | Local Government Code §133.153(a)(1) | \$10.00 |
| Court Reporter Fee | Texas Government Code §51.601(a) | \$15.00 |

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| Judicial Education Fund | Local Government Code §118.064(a),(b)(1) | \$5.00 |
| Support for Judiciary | Local Government Code §133.154(a) | \$42.00 |
| Appellate Judicial System Fee | Texas Government Code §22.2061 | \$5.00 |
| Supplemental Court Initiated Guardianship | Local Government Code §118.052(2)(E) | \$20.00 |
| County Judge | Local Government Code §118.101 | \$4.00 |
| Alternative Dispute Resolution Fee (ADR) | Civil Practice & Remedies Code 152.004(a) | \$15.00 |
| State Electronic Fee Fund | Texas Government Code §51.851(b) | \$30.00 |
| TOTAL | | \$281.00 |
| Civil Court | | |
| Civil Fee Original Action | Local Government Code §118.052(1)(A)(ii) | \$40.00 |
| Records Management | Local Government Code §118.0645 | \$5.00 |
| Court Record Preservation Fee | Texas Government Code §51.708 | \$10.00 |
| Alternative Dispute Resolution Fee (ADR) | | \$15.00 |
| Courthouse Security Fee | Local Government Code §291.008(d) | \$5.00 |
| Law Library | Local Government Code §323.023(a) | \$35.00 |
| Judicial Fee | Texas Government Code §51.703(a) | \$40.00 |
| Basic Civil Legal Services for Indigents | Local Government Code §133.153(a)(1) | \$10.00 |
| Court Reporter Fee | Texas Government Code §51.601(a) | \$15.00 |
| Appellate Judicial System Fee | Texas Government Code §22.2061 | \$5.00 |
| Support for Judiciary | Local Government Code §133.154(a) | \$42.00 |
| State Electronic Fee Fund | Texas Government Code §51.851(b) | \$30.00 |
| TOTAL | | \$252.00 |
| With one (1) service in Bandera County | (\$60.00) Sheriff Fee + Clerk fee (\$4.00) | \$316.00 |
| Personal service on <i>each</i> citation in Bandera County | | |
| Cross Action, Interventions, Pleas of Privilege or Motion for New Trial | | |
| Filing of action other than original | Local Government Code §118.052(1)(B) | \$30.00 |
| Records Management | Local Government Code §118.0645 | \$5.00 |
| Court Record Preservation Fee | Texas Government Code §51.708 | \$10.00 |
| Courthouse Security Fee | Local Government Code §291.008(d) | \$5.00 |
| Basic Civil Legal Services for Indigents | Local Government Code §133.153(a)(1) | \$10.00 |
| State Electronic Fee Fund | Texas Government Code §51.851(b) | \$30.00 |
| TOTAL | | \$90.00 |
| Occupational License | | \$252.00 |
| Foreign Judgments: Filing Fees the same as a regular Civil Filing | | \$252.00 |
| Nondisclosure Petition | | |
| Nondisclosure Fee without petition | Texas Government Code §411.081(d) | \$28.00 |
| With petition (same as civil filing fees) | TOTAL | \$280.00 |
| SHERIFF'S FEES / CLERK'S FEES - Writs, Citation, Subpoenas, Garnishment | | |
| Issue Each Writ | | \$5.00 |
| Abstract for Judgment | | \$5.00 |
| Forcible Detainer | | \$60.00 |
| Order of Sale | | \$60.00 |
| Subpoena | | \$60.00 |
| Summons | | \$60.00 |
| All Writs | | \$200.00 |
| Order of Retrieval | | \$100.00 |

Updated 12.30.2015

| MISCELLANEOUS FEES | | | |
|---|---------------------------------------|-------------|---------|
| Issuance of Writ of Attachment (attorney provides Writ) | Local Government Code §118.05 | | \$6.25 |
| Certification Fee | Local Government Code §118.011(a)(3) | | \$5.00 |
| Copies | Local Government Code § 118.011(a)(4) | | \$1.00 |
| Authenticated / Exemplified Fee | Local Government Code §118.101(9) | Certificate | \$7.00 |
| | | Per page | \$1.00 |
| Jury Fee | Government Code §51.604(a) | | \$40.00 |